

NON-MATRICULATED COURSE APPLICATION/REGISTRATION FORM

UMDNJ-SHRP does not discriminate in admissions or access to its programs and activities on the basis of race/color, national origin, ethnicity, religion/creed, disability, age, marital status, sex, sexual orientation or veteran's status

Certificate students are considered non-matriculants unless they have been accepted into a degree program
(A Maximum of 12 Credits Can Be Taken as a Non-matriculated Student)

Social Security/UMDNJ Student ID Number _____ Date _____

Last Name _____ First Name _____ MI _____

Permanent Address _____ City _____ State _____ Zip _____

Email Address _____ If NJ Resident, County? _____ If NJ Resident, how long? _____

Home Phone _____ Business Phone _____ Fax _____

Mailing Address _____ City _____ State _____ Zip _____

US Citizen: Yes No Refugee Permanent Resident Alien Reg. Number _____ Exp. Date _____

Country of Citizenship (If not U.S.) _____ Place of Birth: City/Prefecture _____

Visa Classification: B1 B2 B1/B2 F1 F2 J1 H1 H4 TN Other Exp. Date _____

**Responses to these questions are voluntary and will be kept confidential. Failure to furnish this information will not adversely affect the status of this application*

*Gender: M F *Birth Date _____

*Ethnicity: Black Cuban Mexican Caucasian Other Hispanic Asian/Pacific Islander
Puerto Rican Commonwealth Puerto Rican Mainland Native American/Alaskan Other

SHRP Program of Interest: _____ Highest degree earned: _____ Major: _____ Licenses/Certifications: _____

Have you previously applied to SHRP? No Yes If yes, which Program? _____

Course Registration: Session/Semester Spring 20 _____ Summer 20 _____ Fall 20 _____

COURSE NUMBER	SECTION	TITLE	CREDITS	WEB BASED COURSE
				___YES ___NO
				___YES ___NO
				___YES ___NO

**TOTAL PAYMENT MUST BE SUBMITTED WITH APPLICATION: Billing Services Are NOT Available
See Reverse Side to Calculate Payment**

Method of payment: Check or Money Order enclosed (payable to UMDNJ-CACE) Discover Mastercard Visa AMEX

Credit Card # _____ Security Code (3 digit # on back of card) _____ Amount \$ _____

Cardholder Signature: _____ Expiration Date _____

Applicant's Signature: _____ Date: _____

Program Director's Signature _____ Date: _____

(Final approval is based on Program Director's permission to take course work. CACE will forward your application to the program director)

If you require any special accommodations for the course(s) you must submit a request in writing. SHRP will evaluate the reasonableness of the accommodation before taking action on the request. The Disabilities Compliance Coordinator may be reached at 973-972-8594.

For Office Use Only) Banner _____ Date _____

NON-MATRIC FEE SCHEDULE

FALL 2008 – SUMMER 2009

TOTAL PAYMENT MUST BE SUBMITTED WITH REGISTRATION

Billing Services are **NOT** Available for Non-Matric Students

HOW TO REGISTER:

BY MAIL: Send completed form, with Credit Card Information, Check or Money Order payable to: **UMDNJ-CACE**. Mail to: UMDNJ-CACE –PA Building- Attention-Rebeca Santiago, 675 Hoes Lane, Piscataway, NJ 08854

BY FAX: **FAX** completed form with credit card information to **(732) 235-4820**

COURSES: If you are taking a course. . . **YOU MUST:**

- Supply your **E-MAIL** address on the application form
- Submit this form with **TOTAL** payment
- Prior to the first day of your course you will receive information on how to access **MY UMDNJ**

TUITION AND FEES:

The following tuition and fees for Fall 2008 – Summer 2009 have been approved by the Board of Trustees. UMDNJ reserves the right to change tuition and/or fees at any time.

IN-STATE RESIDENTS:	Tuition	Student Material Fee
<u>Undergraduate</u>	\$284.00/credit	\$10.00/credit
<u>Graduate</u>	\$494.00/credit	\$10.00/credit
<u>Technology Fee for NON-WEB Courses:</u>	If you are taking 6 credits or more	\$120.00
	If you are taking 5 credits or less	\$ 60.00

OUT-OF-STATE RESIDENTS & PERMANENT RESIDENCIES OUTSIDE U.S.:

Out-of state students and students who have permanent residencies outside the United States shall pay 50% more than the in-state residents.

	Tuition	Student Material Fee
<u>Undergraduate</u>	\$426.00/credit	\$10.00/credit
<u>Graduate</u>	\$741.00credit	\$10.00/credit
<u>Technology Fee for NON-WEB Courses:</u>	If you are taking 6 credits or more	\$120.00
	If you are taking 5 credits or less	\$ 60.00

WEB COURSE TUITION & FEE:

	Tuition	Student Material Fee
<u>Undergraduate</u>	\$284.00/credit	\$10.00/credit
<u>Graduate</u>	\$494.00/credit	\$10.00/credit
<u>Technology Fee For WEB Course</u>	\$60.00/for each course	

Registration Fee (NON-REFUNDABLE).....	\$ 75.00
Late Fees \$50.00 apply on and after these semester deadlines: Fall 2008 – August 24, 2008;.....	\$
Spring 2009 – January 4, 2009; Summer 2009 – May 16, 2009 (NON-REFUNDABLE)	
Technology Fee (NON-REFUNDABLE).....	\$
Tuition (Credit Rate x Number of Credits)	\$
Student/Materials Fee (\$10.00 per Credit) (NON-REFUNDABLE).....	\$
TOTAL	\$

Questions?? – Call UMDNJ-CACE at (732) 235-4458

MAKE A DUPLICATE COPY OF THIS COMPLETED FORM FOR YOUR RECORDS

For further information on add/drop, withdrawal, and refunds go to shrp.umdnj.edu